

## **Physical Spaces**

### ***Indoor***

No indoor church services are permitted at this time.

No church building, permanent or temporary, including the parish hall, school classrooms, school and parish offices may be used for any worship service.

### ***Outdoor***

1. Provide sufficient on-site security to ensure maximum safety of parishioners during outdoor services; ushers should not serve in both capacities.
2. Designate an usher/volunteer to oversee a first aid kit, including sufficient bottles of water, should an emergency arise due to summer heat. Ensure that the usher/volunteer possesses a cell phone to Dial 911, should it be necessary.
3. Ensure outdoor attendees do not exceed 100 persons maximum at each service.
4. Use of parish parking lot is permitted only for the seating and spacing of congregants; attendees may not remain in vehicles while attending Mass nor receiving communion.
5. Provide outdoor water misting systems if possible; utilize either PVC piping or appropriate rubber hosing, which can be permanently affixed to building eaves. Do not affix misting systems to portable canopies, tents, Eazy-Ups, etc.
6. Maintain social distancing between all attendees of six (6) ft. minimum, except those that reside in the same household, by spacing chairs/seating six (6) ft. apart. If benches are used for seating, mark them as you would the church pews by taping seating areas six (6) ft. apart, ensuring all seating is stationed on flat surfaces.
7. Require face masks at all times, by all attendees, with the exception of those under two years of age and younger.
8. Ensure that sanitizing teams are in place and scheduled to sanitize chairs, tables, benches, or any other outdoor hard surface used during each outdoor service.
9. Allocate sufficient time between outdoor services for cleaning and disinfecting.
10. Mark the flow of traffic to the outdoor area, by taping or posting six (6) ft. spacings wherever possible by utilizing standing signage posts, tripods, or other stationary devices, including but not limited to safety cones, guard ropes, or colored safety tape.
11. Configure parking spaces to ensure six (6) ft. separation by closing or marking every other space.
12. Install outdoor portable restrooms, if possible; if not, ensure that interior building restrooms are closely monitored and thoroughly sanitized after each use.
13. Close all exterior drinking water fountains and any decorative outdoor water elements.
14. Install sun canopies, portable tents, Easy-Ups, or similar portable overhead protections; such enclosures must be open for full air circulation on at least two sides. Ensure that all installations are securely anchored.
15. Post signs in highly visible locations (e.g., entrances, exits, foyers) reminding congregants of social distancing requirements; incorporate non-slip yellow tape in areas where trip and falls may be an issue.
16. Post signs in all restrooms, including any portables used that describe proper handwashing, sanitizing, and personal hygiene practices.
17. No outdoor fans or air circulating devices are permitted.

## Pastoral Directives

1. Schedule Masses during early morning or evening time periods, as much as possible.
2. Masses must be celebrated on church property; no off-site public gathering places, such as parks or community centers, may be used.
3. Create an outdoor worship space reflecting the reverence of the Mass.
4. Utilize portable crosses or crucifixes for placement at or near the altar; banners may also be incorporated.
5. Utilize lapel, ear or headset microphones, as necessary.
6. Select shortest route for entrance procession to altar; avoid processing down long center aisles or through congregant seating.
7. Do not use incense during the outdoor service.
8. Celebrants/Deacons must wear masks or face shields, continually, while presiding at Mass, including during the distribution of communion.
9. Require attendees to wear face masks at all times while in line for communion; masks may be removed prior to receiving the consecrated host in the hand.
10. Direct those receiving communion to step aside once they receive the consecrated host; consume the host; and then replace the mask.
11. Request attendees to use personal hand sanitizer before receiving communion.
12. Ensure disposable face masks are available for attendees, should they be needed.
13. Maintain the six (6) ft. physical separation between the celebrant and other ministers at the altar, as much as possible.
14. Refrain from using common vestments; direct priests and deacons to provide their own.
15. Permit instrumental music as congregants arrive, during communion, and the recessional; music may be provided by musicians or previously recorded and broadcasted electronically.
16. No cantors, choirs, or congregant singing of any kind is permitted at this time; however, previously recorded worship singing may be broadcasted.
17. Allow musical instruments, except woodwind or brass, which generate air particles.
18. No open flame candles are permitted outdoors; LED candles may be used.
19. Allow flowers to be placed at, not on the altar.
20. Avoid all physical contact during Mass; no handshake; no embracing; no kissing or blessings that touch any part of the body.
21. Ensure that ushers oversee management of the services, including but limited to the entrance and exiting of attendees, in accordance with social distancing requirements; directing attendees to seating as they arrive; guiding communicants as they await Holy Communion.
22. Do not use or distribute pamphlets, books, newspapers, brochures, hymnals, missalettes, prayer books, CD's, etc.; distribute church bulletins to attendees as they exit the service.
23. Open the Rite of the Mass, as follows: Greeting; Penitential Rite; Gloria; and the Collect, at the altar with the Missal placed on the altar itself. These Rites may also be said at the Presidential Chair with a stand placed there to support the Missal. The prayer after communion and final blessing may also be positioned in this way; in no case, should an altar server hold the Missal for these parts of the Mass.

24. Designate one lector for both the Readings and Psalm Refrain, to avoid different lectors having to use the outdoor podium and adjust the portable microphones.
25. Place sanitizing wipes near the microphone for use as necessary.
26. Keep Homilies as short as possible.
27. No dismissal of RCIA candidates/catechumens nor Liturgy of the Word for children is permitted, nor should children be invited to the altar at this time.
28. Do not pass collection baskets, prayer cards, or any other worship material during Mass; receptacles for offerings may be placed at strategic locations in the outdoor church area.
29. Omit Offertory processions at all Masses.
30. Place the host to be consumed by the celebrant in the center of the altar.
31. Place consecrated hosts for the deacon and the congregation in a separate, covered corporal at the far side of the altar; if possible, have hosts for the congregation consecrated and covered in a separate ciborium/plate to minimize handling.
32. Perform the Lavabo at the credence table or at the side of the altar; do not involve the server with the Lavabo at this time.
33. Invite the congregation to pray the "Our Father" together but requesting that hands be raised individually; hands may be held among household members only.
34. The deacon may elevate the chalice at the Doxology.
35. Omit the invitation: "Let us share the sign of peace".
36. Allow only the celebrant to receive from the chalice; a separate chalice must be used for a concelebrating priest.
37. Having received the body and blood of Christ, the celebrant should raise a host to the congregation and say: "The Body of Christ"; congregation will respond "Amen". This will replace what the communion distributor would normally say to each communicant.
38. Ensure that the EMHC (Extraordinary Minister of Holy Communion), priests, and deacons do not have any compromising health conditions; EMHCs, priests and deacons age 65 and over, should refrain from distributing communion, if possible.
39. EMHCs must sanitize their hands before distributing communion and immediately thereafter; masks must be worn during the distribution.
40. EMHCs need not say: "The Body of Christ" when distributing the hosts; individuals who come forward for a blessing must not be touched; however, the EMHC may raise their hand toward them as part of the blessing.
41. Ensure single lines, at all times, during communion, avoiding the need for two EMHCs to be positioned together. Celebrants/Deacons may distribute communion directly to the congregants, while they are seated, if spacing and distancing permits.
42. Distribute only the host during communion; no reception from the chalice will be permitted at this time.
43. Distribute communion only in the hand of the communicant; communion will not be distributed on the tongue at this time.
44. Presentation of children or acknowledgment of birthdays/anniversaries/appropriate special occasions may be done at the conclusion of Mass, by requesting that those recognized stand to be acknowledged.
45. Refrain from meeting and greeting parishioners after Mass, in order to avoid creating large groups or gatherings.

46. No community fellowship after services, including any hospitality is permitted at this time, in order to avoid group gatherings beyond the immediate household.
47. Direct ushers to dismiss rows one-by-one at the end of the liturgy; attendees should be informed during announcements that at the present time, there will not be an opportunity to return to the church, after Mass, for private prayer or devotions.
48. Assign an “on-site” monitor/coordinator to ensure that these sacramental guidelines are followed, and to ensure directives for Physical Spaces are carefully monitored.

(07/15/20 12:22 pm)

**Physical Spaces*****Indoor***

No indoor weddings are permitted at this time.

No church building, permanent or temporary, including the parish hall, school classrooms, school and parish offices may be used for any wedding service.

One interior location may be used for the “bride’s room”, but maximum occupancy must be limited to ten (10).

***Outdoor***

1. Provide sufficient on-site security to ensure maximum safety of attendees/guests during outdoor services; ushers should not serve in both capacities.
2. Designate an usher/volunteer to oversee a first aid kit, including sufficient bottles of water, should an emergency arise due to summer heat. Ensure that the usher/volunteer possesses a cell phone to Dial 911, should it be necessary.
3. Ensure outdoor attendees do not exceed 100 persons maximum at each service.
4. Use of parish parking lot is permitted only for the seating and spacing of wedding attendees/guests; attendees may not remain in vehicles during celebration of the wedding Mass or receiving communion.
5. Provide outdoor water misting systems if possible, utilizing either PVC piping or appropriate rubber hosing, which can be permanently affixed to building eaves. Do not affix misting systems to portable canopies, tents, Eazy-Ups, etc.
6. Maintain social distancing between all attendees of six (6) ft. minimum, except those that reside in the same household, by spacing chairs/seating six (6) ft. apart. If benches are used for seating, mark them as you would the church pews by taping seating areas six (6) ft. apart, ensuring all seating is stationed on flat surfaces.
7. Require face masks at all times, by all attendees, with the exception of those under two years of age and younger.
8. Ensure that sanitizing teams are in place and scheduled to sanitize chairs, tables, benches, or any other outdoor hard surface used during each outdoor service.
9. Allocate sufficient time between outdoor services for cleaning and disinfecting.
10. Mark the flow of traffic to the outdoor area, by taping or posting six (6) ft. spacings wherever possible by utilizing standing signage posts, tripods, or other stationary devices, including but not limited to safety cones, guard ropes, or colored safety tape.
11. Configure parking spaces to ensure six (6) ft. separation by closing or marking every other space.
12. Install outdoor portable restrooms, if possible; if not, ensure that interior building restrooms are closely monitored and thoroughly sanitized after each use.
13. Close all exterior drinking water fountains and any decorative outdoor water elements.
14. Install sun canopies, portable tents, Easy-Ups, or similar portable overhead protections; such enclosures must be open for full air circulation on at least two sides. Ensure that all installations are securely anchored.
15. Post signs in highly visible locations (e.g., entrances, exits, foyers) reminding congregants of social distancing requirements; incorporate non-slip yellow tape in areas where trip and falls may be an issue.

16. Post signs in all restrooms, including any portables used that describe proper handwashing, sanitizing, and personal hygiene practices.
17. No outdoor fans or air circulating devices are permitted.

### **Pastoral Directives**

1. Schedule weddings during early morning or evening time periods, as much as possible, due to summer heat.
2. Weddings must be celebrated on church property; no off-site public gathering places, such as parks, beaches or community centers, may be used.
3. Create an outdoor worship space reflecting the reverence of the sacrament.
4. The sacrament of marriage may occur outside of the celebration of the Mass itself; however, if celebrated within the Mass, follow the pastoral directives for Celebration of the Eucharist outdoors.
5. Do not distribute liturgical worship aids, personal wedding programs or announcements.
6. No open flame candles are permitted outdoors; LED candles may be used.
7. Allow wedding flowers to be placed at, not on the altar.
8. Permit flowers to be offered to Our Lady or at another statue/image by the bride and/or groom, if requested; any statuary used must be returned to the church immediately after wedding ceremony.
9. Permit bridal party processions, ensuring that physical distancing requirements are maintained between each individual.
10. Allow groomsmen to walk separately, followed by bridesmaids; as an alternative, the bridal party may elect to be seated rather than process.
11. Allow the bride and/or groom to process in with his/her parents, if requested.
12. Ensure that the two witnesses remain in their respective chairs/seats during the entire liturgy and wedding ceremony.
13. Permit instrumental music as attendees/guests arrive, during communion, and the recessional; music may be provided by musicians or previously recorded and broadcasted electronically.
14. No cantors, choirs, or congregant singing of any kind is permitted at this time; however, previously recorded worship singing may be broadcasted.
15. Allow musical instruments, except woodwind or brass, which generate air particles.
16. Direct the priest or deacon, receiving the vows, to maintain the six (6) ft. physical distance from the bride and groom, at all times, including during the nuptial blessing.
17. Place the rings and arras/coins on a plate on a small table or stand near the altar. At the appropriate time bless the rings and the arras/coins at the table. Present them to the groom and bride at the proper time. The couple will exchange rings. The arras/coins are returned to the plate and the plate back on the table.
18. Placement of the lasso or veil is not to be included in the ceremony.
19. Omit the sign of peace at this time.
20. Distribute communion in accordance with the pastoral directives for Celebration of the Eucharist outdoors.

21. Ensure that ushers oversee entering and exiting of attendees and guests, in accordance with social distancing requirements.
22. Permit wedding photos at the end of the celebration; avoid gatherings of more than ten (10) in photo for more than ten (10) minutes.
23. Ensure that the photographer or videographer maintains proper social distancing, at all times, from attendees in the church.
24. Direct the photographer/videographer to wear a face mask or face shield.
25. Assign an “on-site” monitor/coordinator to ensure that these sacramental guidelines are followed, and to ensure directives for Physical Spaces are carefully monitored.

(July 15, 2020 12:32 pm)

**Physical Spaces*****Indoor***

1. No indoor baptisms are permitted at this time.
2. No church building, permanent or temporary, including the parish hall, school classrooms, school and parish offices may be used for any baptism.

***Outdoor***

1. Provide sufficient on-site security to ensure maximum safety of parishioners during outdoor services; ushers should not serve in both capacities.
2. Designate an usher/volunteer to oversee a first aid kit, including sufficient bottles of water, should an emergency arise due to summer heat. Ensure that the usher/volunteer possesses a cell phone to Dial 911, should it be necessary.
3. Ensure outdoor attendees do not exceed 100 persons maximum at each service.
4. Use of parish parking lot is permitted only for the seating and spacing of congregants; attendees may not remain in vehicles while attending Mass nor receiving communion.
5. Provide outdoor water misting systems if possible; utilize either PVC piping or appropriate rubber hosing, which can be permanently affixed to building eaves. Do not affix misting systems to portable canopies, tents, Eazy-Ups, etc.
6. Maintain social distancing between all attendees of six (6) ft. minimum, except those that reside in the same household, by spacing chairs/seating six (6) ft. apart. If benches are used for seating, mark them as you would the church pews by taping seating areas six (6) ft. apart, ensuring all seating is stationed on flat surfaces.
7. Require face masks at all times, by all attendees, with the exception of those under two years of age and younger.
8. Ensure that sanitizing teams are in place and scheduled to sanitize chairs, tables, benches, or any other outdoor hard surface used during each outdoor service.
9. Allocate sufficient time between outdoor services for cleaning and disinfecting.
10. Mark the flow of traffic to the outdoor area, by taping or posting six (6) ft. spacings wherever possible by utilizing standing signage posts, tripods, or other stationary devices, including but not limited to safety cones, guard ropes, or colored safety tape.
11. Configure parking spaces to ensure six (6) ft. separation by closing or marking every other space.
12. Install outdoor portable restrooms, if possible; if not, ensure that interior building restrooms are closely monitored and thoroughly sanitized after each use.
13. Close all exterior drinking water fountains and any decorative outdoor water elements.
14. Install sun canopies, portable tents, Easy-Ups, or similar portable overhead protections; such enclosures must be open for full air circulation on at least two sides. Ensure that all installations are securely anchored.
15. Post signs in highly visible locations (e.g., entrances, exits, foyers) reminding congregants of social distancing requirements; incorporate non-slip yellow tape in areas where trip and falls may be an issue.
16. Post signs in all restrooms, including any portables used that describe proper handwashing, sanitizing, and personal hygiene practices.
17. No outdoor fans or air circulating devices are permitted.



## Pastoral Directives

1. Baptisms are encouraged to be administered outside the celebration of Mass; however, in cases of pastoral necessity, within Mass is permissible.
2. Priest/deacon must wear face mask during the entire baptismal celebration, including during the Liturgy of the Word.
3. The Rite of Reception of a child may take place with the immediate family, including godparents, seated in the front row; all others must respect the six (6') ft. physical distance within their assigned seats.
4. The baptismal candle and white baptismal garment should remain with the family, until such time as they are needed within the liturgy.
5. Place a pitcher/container of water on a table, in preparation for blessing.
6. The priest/deacon should not trace the sign of the cross on the child's forehead; rather, the minister should make the sign of the cross over the child.
7. Parents may be invited to trace the sign of the cross on the child's forehead and, at the discretion of the parents, godparents may do the same.
8. Omit the anointing of catechumens with the oil at this time; rather, the priest or deacon may pray over the child: "May you have strength in the power of Christ our Savior, who lives and reigns for ever and ever."
9. Bless the water in the pitcher/container at the appropriate time of the Rite. Invite the family from their seats to the place where the baptism is to take place. Prior to inviting the family forward, the priest/deacon must wear a facemask. When baptizing, pour water from the pitcher/container directly over the child's forehead, while using the trinitarian formula.
10. Dispose of the excess water properly, sacrarium or earth, after the liturgy of baptism is completed.
11. Invite the family to return to their seats after the baptism.
12. Complete the post-baptismal anointing with cotton on the crown of the head with the sacred chrism; properly dispose of the cotton after the baptism. If more than one baptism is conducted at the same liturgy, a fresh cotton ball must be used for each anointing.
13. If a separate baptismal garment or stole is to be provided during the clothing with the white garment, the family is to place it on the child while the priest/deacon offers the accompanying prayer. This may be omitted, since most children wear a white baptismal gown to the baptism.
14. Invite the godparents to retrieve the baptismal candle from its location, and to approach the Paschal Candle. Neither candle may be lit in the outdoors. After presentation of the baptismal candle, the godparents should return to their seats, near the newly baptized child, while the priest/deacon offers the accompanying prayer.
15. Omit the Ephphatha Rite, including prayer over ears and mouth, at this time.
16. Bless the mothers and fathers, prior to the final prayer, but at a distance.
17. Photographs may be permitted briefly, immediately after the liturgy with only the child, parents and godparents. If priest/deacon is requested to join the photograph, he may do so maintaining a separation of six (6) ft.

18. Allow flowers to be placed at, not on the altar.
19. No open flame candles are permitted outdoors; LED candles may be used.
20. Avoid all physical contact before, during and after baptismal services between and among guests; no handshaking; no embracing; or personal blessings.

7/17/20 2:33 PM

**Physical Spaces*****Indoor***

1. No indoor Confirmations are permitted at this time.
2. No church building, permanent or temporary, including the parish hall, school classrooms, school and parish offices may be used for any Confirmation.

***Outdoor***

1. Provide sufficient on-site security to ensure maximum safety of parishioners during outdoor services; ushers should not serve in both capacities.
2. Designate an usher/volunteer to oversee a first aid kit, including sufficient bottles of water, should an emergency arise due to summer heat. Ensure that the usher/volunteer possesses a cell phone to Dial 911, should it be necessary.
3. Ensure outdoor attendees do not exceed 100 persons maximum at each service.
4. Use of parish parking lot is permitted only for the seating and spacing of congregants; attendees may not remain in vehicles while attending Mass nor receiving communion.
5. Provide outdoor water misting systems if possible; utilize either PVC piping or appropriate rubber hosing, which can be permanently affixed to building eaves. Do not affix misting systems to portable canopies, tents, Eazy-Ups, etc.
6. Maintain social distancing between all attendees of six (6) ft. minimum, except those that reside in the same household, by spacing chairs/seating six (6) ft. apart. If benches are used for seating, mark them as you would the church pews by taping seating areas six (6) ft. apart, ensuring all seating is stationed on flat surfaces.
7. Require face masks at all times, by all attendees, with the exception of those under two years of age and younger.
8. Ensure that sanitizing teams are in place and scheduled to sanitize chairs, tables, benches, or any other outdoor hard surface used during each outdoor service.
9. Allocate sufficient time between outdoor services for cleaning and disinfecting.
10. Mark the flow of traffic to the outdoor area, by taping or posting six (6) ft. spacings wherever possible by utilizing standing signage posts, tripods, or other stationary devices, including but not limited to safety cones, guard ropes, or colored safety tape.
11. Configure parking spaces to ensure six (6) ft. separation by closing or marking every other space.
12. Install outdoor portable restrooms, if possible; if not, ensure that interior building restrooms are closely monitored and thoroughly sanitized after each use.
13. Close all exterior drinking water fountains and any decorative outdoor water elements.
14. Install sun canopies, portable tents, Easy-Ups, or similar portable overhead protections; such enclosures must be open for full air circulation on at least two sides. Ensure that all installations are securely anchored.
15. Post signs in highly visible locations (e.g., entrances, exits, foyers) reminding congregants of social distancing requirements; incorporate non-slip yellow tape in areas where trip and falls may be an issue.
16. Post signs in all restrooms, including any portables used that describe proper handwashing, sanitizing, and personal hygiene practices.
17. No outdoor fans or air circulating devices are permitted.

## Pastoral Directives

1. Confirmations are encouraged to be administered within the Mass; however, in cases of pastoral necessity, including situations of extreme heat, confirmations may be administered outside the Celebration of the Eucharist.
2. Follow the pastoral directives for Masses outdoors, except omit the Gloria. Replace the Sprinkling Rite with the Penitential Rite.
3. All attendees, including candidates and sponsors, must wear masks at all times. Given the potential of closer contact between candidates, sponsors and presiders, it is recommended that temperatures be taken of all attendees, prior to being seated.
4. Priest/deacon must wear face mask or face shield during the entire Confirmation, including during the Celebration of the Eucharist.
5. Seat candidates and sponsors prior to the beginning of Mass; do not include candidates and sponsors in any entrance procession.
6. Select shortest route for entrance procession to the altar; avoid processing down long center aisles or through congregant seating.
7. Ensure that candidates and sponsors observe the six (6) ft. social distancing; do not seat them next to each other, since they do not reside in the same household. Consider seating the candidate on the aisle and the sponsor on a chair or on the bench six (6) ft. apart.
8. Form one line within the center aisle for the anointing procession; maintain six (6) ft. separation between candidates and sponsors, as they approach the Bishop/priest for the Confirmation rite.
9. Candidates are presented to the Bishop/priest after the Gospel. The pastor or his designee presents the candidate, when the Bishop or his designee presides. If the pastor or his designee presides, the candidates may be presented by the parish DCM or CCM.
10. Upon reaching the Bishop/priest, direct the sponsor to one side of the candidate, maintaining six (6) ft. separation at all times; request the sponsor to then turn and face the candidate. The sponsor will not be permitted to place the right hand on the right shoulder of the candidate, at this time.
11. Direct the candidate to hold his/her Confirmation card so that it can be read by the Bishop/priest. After the anointing, the newly confirmed retains the confirmation card.
12. The Bishop/priest confirms the candidate by dipping a cotton ball into the Sacred Chrism and anointing the candidate on the forehead, while pronouncing the words of the sacrament. The cotton ball should then be placed in a container to be appropriately disposed of later. Only one cotton ball may be used per candidate.
13. If preferred, place a waist-high table/TV tray adjacent to the Bishop/priest upon which the Sacred Chrism and cotton balls may be placed. The Bishop/priest may utilize two bowls/containers: one for the used and one for the unused cotton ball, which he may retrieve directly, without assistance.
14. Direct the newly confirmed and sponsor to return to their respective seats after the anointing, observing six (6) ft. social distancing.
15. Extend the Greeting of Peace after the anointing without any physical touching; no handshake, no embrace, etc.
16. Permit instrumental music as congregants arrive, during anointing, communion and the recessional; music may be provided by musicians or previously recorded and broadcasted electronically.

17. No cantors, choirs, or congregant singing of any kind is permitted at this time; however, previously recorded worship singing may be broadcasted.
18. Allow musical instruments, except woodwind or brass, which generate air particles.
19. Allow flowers to be placed at, not on the altar.
20. No open flame candles are permitted outdoors; LED candles may be used.
21. Avoid all physical contact before, during and after Confirmation services between and among guests; no handshaking, no embracing, etc.
22. Due to current COVID circumstances, Bishop/priest/deacon will not be available for photographs after Confirmation Mass.

7/20/20 01:59 PM

### Physical Spaces

#### *Indoor*

No indoor confessions are permitted at this time.

No church building, permanent or temporary, including the parish hall, school classrooms, school and parish offices may be used for confession.

#### *Outdoor*

1. Ensure the penitents in waiting do not exceed 100 persons maximum; continue online registration to avoid reaching the 100 persons maximum awaiting confession in lines.
2. Provide sufficient on-site security to ensure maximum safety of penitents outdoors; ushers should not serve in both capacities.
3. Install sun canopies, portable tents, Easy-Ups, or similar portable overhead protections; such enclosures must be open for full air circulation on at least two sides. Ensure that all installations are securely anchored.
4. Designate an usher/volunteer to oversee a first aid kit, including sufficient bottles of water, should an emergency arise due to summer heat. Call 911, if necessary.
5. Use of parish parking lot is permitted only for the seating and spacing of penitents while awaiting to be called for confession.
6. Maintain social distancing between all attendees of six (6) ft. minimum, except those that reside in the same household, by spacing chairs/seating six (6) ft. apart. If benches are used for seating, mark them as you would the church pews by taping seating areas six (6) ft. apart, ensuring all seating is stationed on flat surfaces.
7. Provide outdoor water misting systems if possible; utilize either PVC piping or appropriate rubber hosing, which can be permanently affixed to building eaves. Do not affix misting systems to portable canopies, tents, Easy-Ups, etc.
8. Require face masks at all times, by all attendees, with the exception of those under two years of age and younger.
9. Ensure that sanitizing teams are in place and scheduled to sanitize chairs, tables, benches, or any other outdoor hard surface used during for confession.
10. Mark the flow of traffic to the outdoor area, by taping or posting six (6) ft. spacings wherever possible by utilizing standing signage posts, tripods, or other stationary devices, including but not limited to safety cones, guard ropes, or colored safety tape.
11. Configure parking spaces to ensure six (6) ft. separation by closing or marking every other space.
12. Install outdoor portable restrooms, if possible; if not, ensure that interior building restrooms are closely monitored and thoroughly sanitized after each use.
13. Post signs in all restrooms, including any portables used that describe proper handwashing, sanitizing, and personal hygiene practices.
14. Close all exterior drinking water fountains and any decorative outdoor water elements.
15. Post signs in highly visible locations (e.g., entrances, exits, foyers) reminding penitents of social distancing requirements; incorporate non-slip yellow tape in areas where trip and falls may be an issue.
16. Allocate sufficient time after close of confessions for cleaning and disinfecting.
17. No outdoor fans or air circulating devices are permitted.

## **Pastoral Directives**

1. Determine the optimum location(s) outdoors for the sacrament to be administered, ensuring as much penitent privacy as possible.
2. Determine the hours and location for confession; scheduling appointments, via online registration, is recommended.
3. Acknowledging the 100 person maximum outdoor occupancy, confessions may be scheduled for more than one priest, if necessary, by designating separate, outdoor penitent areas on church property.
4. Install an impermeable physical barrier between the penitent and confessor, if desired.
5. Maintain at least twelve (12) ft. separation between each penitent, to ensure privacy.
6. Remind penitents to refrain from any physical touching such as handshakes, embraces, kissing, etc. between them and their confessor.
7. Ensure confession does not exceed ten (10) minutes, affording sufficient time for sanitizing confessional area between penitents.
8. Mark chairs/benches in order to maintain a six (6) foot physical distance between those awaiting confession.
9. Permit the penitent to return to an outdoor “canopied” prayer area for private prayer/meditation, if church property space permits.
10. Ensure chairs/benches are properly marked for social distancing within the designated prayer area. A portable crucifix or prayer altar may be included.
11. Limit the penitent’s post-confession prayer time to 20 minutes, thereby ensuring that the maximum on-site occupancy limit is followed.
12. Assign an “on-site” monitor/coordinator to ensure that these sacramental guidelines are followed, and to ensure directives for Physical Spaces are carefully monitored.

(07/17/20 3:00 pm)

**GUIDELINES FOR CHRISTIAN INITIATION OF UNBAPTIZED ADULTS**  
**(Outside Easter Vigil / Easter Season)**  
**AND**  
**BAPTIZED CATHOLICS TO BE RECEIVED INTO FULL COMMUNION**

***Christian Initiation for Unbaptized Adults / Baptized Catholics into Full Communion***

**Physical Spaces**

***Indoor***

No indoor church services are permitted at this time.

No church building, permanent or temporary, including the parish hall, school classrooms, school and parish offices may be used for any worship service.

***Outdoor***

1. Provide sufficient on-site security to ensure maximum safety of parishioners during outdoor services; ushers should not serve in both capacities.
2. Designate an usher/volunteer to oversee a first aid kit, including sufficient bottles of water, should an emergency arise due to summer heat. Ensure that the usher/volunteer possesses a cell phone to Dial 911, should it be necessary.
3. Ensure outdoor attendees do not exceed 100 persons maximum at each service.
4. Use of parish parking lot is permitted only for the seating and spacing of congregants; attendees may not remain in vehicles while attending Mass nor receiving communion.
5. Provide outdoor water misting systems if possible; utilize either PVC piping or appropriate rubber hosing, which can be permanently affixed to building eaves. Do not affix misting systems to portable canopies, tents, Eazy-Ups, etc.
6. Maintain social distancing between all attendees of six (6) ft. minimum, except those that reside in the same household, by spacing chairs/seating six (6) ft. apart. If benches are used for seating, mark them as you would the church pews by taping seating areas six (6) ft. apart, ensuring all seating is stationed on flat surfaces.
7. Require face masks at all times, by all attendees, with the exception of those under two years of age and younger.
8. Ensure that sanitizing teams are in place and scheduled to sanitize chairs, tables, benches, or any other outdoor hard surface used during each outdoor service.
9. Allocate sufficient time between outdoor services for cleaning and disinfecting.
10. Mark the flow of traffic to the outdoor area, by taping or posting six (6) ft. spacings wherever possible by utilizing standing signage posts, tripods, or other stationary devices, including but not limited to safety cones, guard ropes, or colored safety tape.
11. Configure parking spaces to ensure six (6) ft. separation by closing or marking every other space.
12. Install outdoor portable restrooms, if possible; if not, ensure that interior building restrooms are closely monitored and thoroughly sanitized after each use.
13. Close all exterior drinking water fountains and any decorative outdoor water elements.
14. Install sun canopies, portable tents, Easy-Ups, or similar portable overhead protections; such enclosures must be open for full air circulation on at least two sides. Ensure that all installations are securely anchored.



15. Post signs in highly visible locations (e.g., entrances, exits, foyers) reminding congregants of social distancing requirements; incorporate non-slip yellow tape in areas where trip and falls may be an issue.
16. Post signs in all restrooms, including any portables used that describe proper handwashing, sanitizing, and personal hygiene practices.
17. No outdoor fans or air circulating devices are permitted.

### **Pastoral Directives**

1. Comply with all guidelines and physical space restrictions, as noted above.
2. Adhere to all episcopal directives for the celebration of Masses.
3. Schedule multiple Masses for Christian Initiation, if necessary, in order to abide by limitations on outdoor capacity.
4. Schedule Christian Initiation at a Sunday Mass whenever possible; if not, weekday Masses may also be scheduled.
5. Use of the regular baptismal font is NOT permitted at this time. As a substitute, one or more pitchers of water may be blessed so that there is sufficient water for the threefold pouring of water over the head of each elect to be baptized.
6. Do not reuse any blessed water; collect all remaining blessed water in bowls so that it can then be poured into the sacrarium or disposed of appropriately at a later time.
7. The Blessing of Water, as prayed at the Vigil, is to be used for the baptism. If time is a concern, the Blessing of Water may take place before Mass.

### *Notable differences in the celebration of initiation outside the Easter Vigil include:*

1. Use the “Mass for the Conferral of Baptism” (RCIA 208) unless the day of Mass is a Solemnity, in which case the Mass Proper should be used.
2. RCIA 208 permits the use of the Ritual Mass for Christian Initiation – both the lectionary texts and the presidential prayers from the Roman Missal.
3. Choose readings from those given in the Lectionary for Mass (Celebration of the Sacraments of Initiation Apart from the Easter Vigil, RCIA 208), unless it is a Solemnity, in which case the proper readings must be used.
4. Do not use the “Service of Light” and “Renewal of Baptismal Promises” that take place at the Easter Vigil.
5. Omit the Penitential Act, Kyrie and Creed, as indicated in the Roman Missal; the Gloria must be said, not sung, at this time.
6. A Litany of Saints may be said, not sung; congregation should all kneel during the Litany, which may be omitted if preferred.
7. Conferral of the white garment and the baptismal candle may be included.
8. Once baptism is completed, celebrant may perform the “Laying on of Hands” for Confirmation by extending hands over the candidates, rather than by physical touch.
9. Administer the sacrament of Confirmation by anointing the candidate with Sacred Chrism, using a cotton ball dipped in the chrism oil. The cotton ball should directly touch the forehead of the one being confirmed. A separate cotton ball must be used for each person being confirmed, and then immediately disposed appropriately. Do not reuse cotton balls.
10. Perform the Greeting of Peace after the anointing without physical touch.

11. Administer communion only through the distribution of the Body of Christ.
12. Only the priest presider may drink from the chalice.

*Initiating only baptized candidates to be received into full communion:*

1. Celebrate the Mass of the Day, if the Rite of Reception occurs on a Solemnity or Sunday.
2. Use the Mass "For the Unity of Christians" (RCIA 487ff), which provides the ritual for the Reception during the other days of the week.

*Initiating both unbaptized and baptized candidates for reception into full communion:*

1. Schedule separate Masses for the initiation of the unbaptized and the reception of baptized candidates, in order not to prolong the liturgy.
2. If both rites must be combined, the Rite of Christian Initiation Combined Rite (RCIA 566ff and RCIA 580) indicates that the Renewal of Baptismal Promises for those already baptized, including their Profession of Faith and Reception into Full Communion follows the Baptism of the Elect; therefore, the newly baptized and newly received may be confirmed together. The Liturgy of the Eucharist for all follows.

(07/29/20 9:12 am)

## **Physical Spaces**

### ***Indoor***

No indoor church services are permitted at this time.

No church building, permanent or temporary, including the parish hall, school classrooms, school and parish offices may be used for any worship service.

### ***Outdoor***

1. Provide sufficient on-site security to ensure maximum safety of parishioners during outdoor services; ushers should not serve in both capacities.
2. Designate an usher/volunteer to oversee a first aid kit, including sufficient bottles of water, should an emergency arise due to summer heat. Ensure that the usher/volunteer possesses a cell phone to Dial 911, should it be necessary.
3. Ensure outdoor attendees do not exceed 100 persons maximum at each service.
4. Use of parish parking lot is permitted only for the seating and spacing of congregants; attendees may not remain in vehicles while attending private devotion.
5. Provide outdoor water misting systems if possible; utilize either PVC piping or appropriate rubber hosing, which can be permanently affixed to building eaves. Do not affix misting systems to portable canopies, tents, Eazy-Ups, etc.
6. Maintain social distancing between all attendees of six (6) ft. minimum, except those that reside in the same household, by spacing chairs/seating six (6) ft. apart. If benches are used for seating, mark them as you would the church pews by taping seating areas six (6) ft. apart, ensuring all seating is stationed on flat surfaces.
7. Require face masks at all times, by all attendees, with the exception of those under two years of age and younger.
8. Ensure that sanitizing teams are in place and scheduled to sanitize chairs, tables, benches, or any other outdoor hard surface used during each outdoor service.
9. Allocate sufficient time between outdoor services for cleaning and disinfecting.
10. Mark the flow of traffic to the outdoor area, by taping or posting six (6) ft. spacings wherever possible by utilizing standing signage posts, tripods, or other stationary devices, including but not limited to safety cones, guard ropes, or colored safety tape.
11. Configure parking spaces to ensure six (6) ft. separation by closing or marking every other space.
12. Install outdoor portable restrooms, if possible; if not, ensure that interior building restrooms are closely monitored and thoroughly sanitized after each use.
13. Close all exterior drinking water fountains and any decorative outdoor water elements.
14. Install sun canopies, portable tents, Easy-Ups, or similar portable overhead protections; such enclosures must be open for full air circulation on at least two sides. Ensure that all installations are securely anchored.
15. Post signs in highly visible locations (e.g., entrances, exits, foyers) reminding congregants of social distancing requirements; incorporate non-slip yellow tape in areas where trip and falls may be an issue.
16. Post signs in all restrooms, including any portables used that describe proper handwashing, sanitizing, and personal hygiene practices.
17. No outdoor fans or air circulating devices are permitted.

## **Pastoral Implementations**

1. Comply with all guidelines and physical space restrictions, as noted above.
2. Post the day and time for Exposition of the Blessed Sacrament.
3. Utilize online registration for scheduling, to ensure the 100 person maximum occupancy.
4. A priest or deacon must preside when Benediction is part of the Exposition.
5. Incense is not permitted at this time.
6. Permit instrumental music as parishioners arrive; music must be previously recorded and broadcasted electronically. No live musicians are permitted for this type of service.
7. No cantors, choirs, or congregant singing of any kind is permitted at this time; however, previously recorded worship singing may be broadcasted electronically, if appropriate for the specific devotion.
8. No personal/private candles are permitted outdoors, at any time; LED candles may be used.
9. Request attendees to refrain from touching/kissing any religious image/statue, which has been relocated from the church for use during private prayer/devotional service. Place a sign in front of religious images, noting that the image is not to be touched.
10. Post sign/instructions in advance, indicating no flowers allowed at this time; a donation box for a parish flower fund may be placed in a strategic location for this purpose.
11. No private prayer or group prayer should be permitted after the close of Exposition, to avoid prolonged group gatherings.
12. Assign an 'on-site' monitor/coordinator to ensure that these devotional guidelines are followed, and to ensure directives for Physical Spaces are carefully monitored.

(07/29/20 9:38 am)

### **Physical Spaces**

#### **Indoor**

No indoor private devotions are permitted at this time.

No church building, permanent or temporary, including the parish hall, school classrooms, school and parish offices may be used for any private devotion.

#### **Outdoor**

1. Provide sufficient on-site security to ensure maximum safety of parishioners during outdoor services; ushers should not serve in both capacities.
2. Designate an usher/volunteer to oversee a first aid kit, including sufficient bottles of water, should an emergency arise due to summer heat. Ensure that the usher/volunteer possesses a cell phone to Dial 911, should it be necessary.
3. Ensure outdoor attendees do not exceed 100 persons maximum at each service.
4. Use of parish parking lot is permitted only for the seating and spacing of congregants; attendees may not remain in vehicles while attending private devotion.
5. Provide outdoor water misting systems if possible; utilize either PVC piping or appropriate rubber hosing, which can be permanently affixed to building eaves. Do not affix misting systems to portable canopies, tents, Eazy-Ups, etc.
6. Maintain social distancing between all attendees of six (6) ft. minimum, except those that reside in the same household, by spacing chairs/seating six (6) ft. apart. If benches are used for seating, mark them as you would the church pews by taping seating areas six (6) ft. apart, ensuring all seating is stationed on flat surfaces.
7. Require face masks at all times, by all attendees, with the exception of those under two years of age and younger.
8. Ensure that sanitizing teams are in place and scheduled to sanitize chairs, tables, benches, or any other outdoor hard surface used during each outdoor service.
9. Allocate sufficient time between outdoor services for cleaning and disinfecting.
10. Mark the flow of traffic to the outdoor area, by taping or posting six (6) ft. spacings wherever possible by utilizing standing signage posts, tripods, or other stationary devices, including but not limited to safety cones, guard ropes, or colored safety tape.
11. Configure parking spaces to ensure six (6) ft. separation by closing or marking every other space.
12. Install outdoor portable restrooms, if possible; if not, ensure that interior building restrooms are closely monitored and thoroughly sanitized after each use.
13. Close all exterior drinking water fountains and any decorative outdoor water elements.
14. Install sun canopies, portable tents, Easy-Ups, or similar portable overhead protections; such enclosures must be open for full air circulation on at least two sides. Ensure that all installations are securely anchored.
15. Post signs in highly visible locations (e.g., entrances, exits, foyers) reminding congregants of social distancing requirements; incorporate non-slip yellow tape in areas where trip and falls may be an issue.
16. Post signs in all restrooms, including any portables used that describe proper handwashing, sanitizing, and personal hygiene practices.
17. No outdoor fans or air circulating devices are permitted.

## **Pastoral Directives**

1. Post the days and times when outdoor “prayer canopies” may be used for private prayer and devotion, including formal novenas and the saying of the rosary.
2. Utilize online registration for scheduling, to ensure the 100 person maximum occupancy.
3. Post signage limiting individual prayer/devotion time to 20 minutes, if demand dictates.
4. Direct individuals to designated seats that have been marked for personal prayer.
5. Mark seats to maintain a six (6) ft. physical distance, ensuring each seat is sanitized thoroughly after individual departs.
6. Utilize every other row of seats, if more feasible for spacing of guests, cleaning, and sanitizing.
7. Request attendees to refrain from touching/kissing any religious image/statue, which has been relocated from the church for use during private prayer/devotional service. Place a sign in front of religious images, noting that the image is not to be touched.
8. Permit instrumental music as parishioners arrive; music must be previously recorded and broadcasted electronically. No live musicians are permitted for this type of service.
9. No cantors, choirs, or congregant singing of any kind is permitted at this time; however, previously recorded worship singing may be broadcasted electronically, if appropriate for the specific devotion.
10. No personal/private candles are permitted outdoors, at any time; LED candles may be used.
11. Post sign/instructions in advance, indicating no flowers allowed at this time; a donation box for a parish flower fund may be placed in a strategic location for this purpose.
12. Assign an ‘on-site’ monitor/coordinator to ensure that these private prayer/devotional guidelines are followed, and to ensure directives for Physical Spaces are carefully monitored.

7/20/20 11:16 am

**Physical Spaces**

***Indoor***

No indoor funeral vigil/funeral Mass is permitted at this time.

No church building, permanent or temporary, including the parish hall, school classrooms, school and parish offices may be used for funeral vigil/ funeral Mass.

No priest, deacon, lay minister or parish representative may preside at indoor funeral vigil/ funeral Mass at any location.

***Outdoor***

1. Provide sufficient on-site security to ensure maximum safety of parishioners during outdoor services; ushers should not serve in both capacities.
2. Designate an usher/volunteer to oversee a first aid kit, including sufficient bottles of water, should an emergency arise due to summer heat. Ensure that the usher/volunteer possesses a cell phone to Dial 911, should it be necessary.
3. Ensure outdoor attendees do not exceed 100 persons maximum at each service.
4. Use of parish parking lot is permitted only for the seating and spacing of congregants; attendees may not remain in vehicles while attending funeral vigil/ funeral Mass.
5. Provide outdoor water misting systems, if possible. Utilize either PVC piping or appropriate rubber hosing, which can be permanently affixed to building eaves. Do not affix misting systems to portable canopies, tents, Eazy-Ups, etc.
6. Maintain social distancing between all attendees of six (6) ft. minimum, except those that reside in the same household, by spacing chairs/seating six (6) ft. apart. If benches are used for seating, mark them as you would the church pews by taping seating areas six (6) ft. apart, ensuring all seating is stationed on flat surfaces.
7. Require face masks at all times, by all attendees, with the exception of those under two years of age and younger.
8. Ensure that sanitizing teams are in place and scheduled to sanitize chairs, tables, benches, or other outdoor hard surface used during each funeral vigil/ funeral Mass.
9. Allocate sufficient time between outdoor services for cleaning and disinfecting.
10. Mark the flow of traffic to the outdoor area, by taping or posting six (6) ft. spacings wherever possible by utilizing standing signage posts, tripods, or other stationary devices, including but not limited to safety cones, guard ropes, or colored safety tape.
11. Configure parking spaces to ensure six (6) ft. separation by closing or marking every other space.
12. Install outdoor portable restrooms, if possible; if not, ensure that interior building restrooms are closely monitored and thoroughly sanitized after each use.
13. Close all exterior drinking water fountains and any decorative outdoor water elements.
14. Install sun canopies, portable tents, Easy-Ups, or similar portable overhead protections; such enclosures must be open for full air circulation on at least two sides. Ensure that all installations are securely anchored.
15. Post signs in highly visible locations (e.g., entrances, exits, foyers) reminding congregants of social distancing requirements; incorporate non-slip yellow tape in areas where trip and falls may be an issue.

16. Post signs in all restrooms, including any portables used that describe proper handwashing, sanitizing, and personal hygiene practices.
17. No outdoor fans or air circulating devices are permitted.

### **Pastoral Directives**

1. Follow the ritual for funeral vigil/ funeral Mass as performed under normal circumstances, indoors.
2. Follow the directives for the Celebration of the Eucharist when held outdoors, if the funeral service is included within the Mass.
3. Follow protocols for funeral vigils such as rosaries, wakes, prayer services, etc. and perform in the same manner as indoors.
4. Permit instrumental music as congregants arrive, during communion, and the recessional; music may be provided by musicians or previously recorded and broadcasted electronically.
5. No cantors, choirs, or congregant singing of any kind is permitted at this time; however, previously recorded worship singing may be broadcasted.
6. Allow musical instruments, except woodwind or brass, which generate air particles.
7. Avoid the distribution of worship aids, remembrance cards, and memory book signing.
8. No incense may be used throughout the service; the sprinkling rite may be used to receive the deceased at the entrance to the outdoor church area, and at the final commendation.
9. Permit one speaker for eulogy or words of remembrance, after the post-communion prayer, in order to avoid prolonging the vigil/funeral service beyond that which is safe.
10. No open flame candles are permitted outdoors; LED candles may be used. Paschal candle may be present, but not lit.
11. Allow flowers to be placed at, not on the altar; flowers may be removed by family/mortuary and transferred to the gravesite.
12. Assign an “on-site” monitor/coordinator to ensure that these sacramental guidelines are followed, and to ensure directives for Physical Spaces are carefully monitored.
13. Adhere to the directives for gravesite services as specified for each cemetery.

(July 15, 2020 4:27 pm)



**Physical Spaces**

***Indoor***

Not applicable.

***Outdoor***

1. Adhere to the gravesite/burial directives as mandated by the cemetery.
2. Ensure outdoor attendees do not exceed 50 persons maximum at Our Lady Queen of Peace Cemetery.
3. Adhere to the capacity requirements at all other cemeteries.
4. Maintain social distancing, at gravesite between all attendees of six (6) ft. minimum, except those that reside in the same household.
5. Require face masks at all times, by all attendees, with the exception of those under two years of age and younger.

**Pastoral Directives**

1. Priests/deacons must wear masks or face shields, continually, while presiding at graveside.
2. Ensure the six (6) ft. physical separation between the priest/deacon and the mourners.
3. Avoid all physical contact during gravesite services between and among mourners; no handshaking; no embracing; no physical comforting; no kissing or personal blessings that touch any part of the body.
4. Allow a maximum of three (3) musical instruments, no woodwind or brass, which generate air particles, at the graveside.
5. Do not allow the distribution of worship aids, remembrance cards, memory book, etc.
6. Holy water may be blessed one time at graveside, prior to final commendation.
7. Bless the crucifix while on the casket; presentation of crucifix to family may be handled by the funeral director, if preferred.

(07/15/20 4:50 pm)